

**Chatfield Reservoir Reallocation Project
Implementation Phase**

**Project Coordination Team (PCT) Meeting Minutes
1313 Sherman Street
Denver, Colorado
January 15, 2016**

Attendees:

Kayla Eckert Uptmor US Army Corps of Engineers (USACE)
Colleen Horihan, US Army Corps of Engineers
Scott Roush-Colorado Parks and Wildlife
Tom Browning-Colorado Water Conservation Board – Excused Absence
Rick McCloud-Centennial Water and Sanitation District
Randy Ray-Central Colorado Water Conservancy District

1. Meeting Minutes: Approval via email prior to the meeting.
2. Agenda Items:
 - a. USACE Updates
 - b. CWCB Updates
 - c. Colorado Parks and Wildlife Updates
 - d. Water Providers Updates
 - e. Discuss the Technical and Operation Advisory Committees
 - f. Due Outs
 - g. Recap of Meeting Minutes
 - h. Future Agenda Items
3. USACE Updates:
 - a. Chatfield Marina Report – discussed that the revised Marina Report and Coastal Modeling Report to be reviewed by USACE – Jennifer Davis. Anticipate finalization by February 15, 2016.
 - b. Easements – USACE Real Estate is currently working to determine the easements that will be potentially impacted. The easements will be sent to the State of Colorado.
 - c. Coordination of requests of USACE: Discussed need to ensure that all requests of USACE go through Colleen Horihan as Project Manager. She has responsibility for overall execution of work.
 - d. Overall CRMC cost estimate will be available in April timeframe. Question was asked on what USACE believes it will be able to execute in FY for “Other modifications to the Chatfield Project,” as listed in the Water Storage Agreement. However, it is difficult to answer until the overall schedule is understood. There will be requirements such as changes to dam safety

instrumentation, supplements to existing master plan, updates to hydrologic data (i.e. water tables, water release, water control plans, O&M plans).

- e. Discussed need for schedule for when water will be stored for planning out future work efforts.
4. CWCB and Colorado Parks and Wildlife Updates:
 - a. NSTR.
 5. Water Providers Updates:
 - a. The CRMC Board is holding weekly meetings and has established a budget.
 - i. A Board meeting was held and approved annual CRMC operation and maintenance (i.e. accounting, auditing, administration, insurance, legal, reporting, consulting services, PCT direct costs, Technical Advisory Committee coordination)
 - ii. Chris Thorn from Holland & Hart hired as attorney. Pinnacle Group hired for accounting.
 - b. A water quality monitoring report due March 1, 2016 due to PCT. Sampling and monitoring did occur through 2015 as required.
 - c. Discussed the East Plum Creek Site and the potential for this to be a mitigation site.
 6. Discuss the Technical and Operational Advisory committees:
 - a. The PCT reviewed the US Institute for Environmental Conflict Resolutions "Degrees of Collaboration" metric and determined that the objective of the collaboration is more than "informing" and the PCT embraces the value of stakeholder collaboration as it moves forward. Furthermore, the degree of collaboration the PCT seeks on the scale of low, medium, high is best described in the description of "low." This is described as "Provide opportunities for the public and interested parties to provide input at key points in the decision-making process." The PCT members plan to review the existing deliverables within the schedule that may benefit from stakeholder review, the process for determining the relevant stakeholder groups, and work to establish a Technical Advisory Committee Charter.
 7. Special Topic: Agreed to extend invite to CRMC General Manager and the CRMC Project Manager be present at future meeting as determined by PCT to provide schedule updates and project milestones to ensure USACE can meet scheduled reviews.
 8. Status of last meeting due outs:
 - a. Determine if there is an Area Commander replacement (i.e. Major Bragg). A: There will not be an Area Commander replacement in the near future.
 - b. Distribute minutes and have email approval so that they can be posted on website more expediently. A: Completed.

- c. USACE to discuss construction oversight needs/requirements. A: Water storage agreement states “periodic inspections”. It was discussed that there most likely be more regularity of inspections for efforts on USACE property.
 - d. CRMC will provide USACE key schedule milestones for USACE workload forecasting. Q: CRMC will send current key milestones to USACE PM. Per the WSA, USACE owe 90 days prior to the end of the fiscal year the full amount needed to complete reviews, etc. The schedule is needed to determine required review workload.
9. Meeting due outs:
- a. CRMC will provide USACE with current schedule milestones.
 - b. USACE to inform CRMC on progress on marina report review.
 - c. CRMC will send out draft charter and potential stakeholder groups.
10. Future Agenda Item:
- a. Project Schedule